



Student Valet
LAUNDRY SERVICES



The Student Valet | studentvaletcu@gmail.com | (217) 469-9509 | www.studentvalet.com

STUDENT VALET ORDER FORM

- Weekly rate is \$1.85 per pound with a 12 pound minimum. One Time rate is \$2.20 per pound with a 12 pound minimum. If The Student Valet, Inc. arrives for pick up or delivery and you have no laundry or are not home during your scheduled time, you will be charged a \$10 fee.
- It is understood that all clothing laundered by The Student Valet, Inc. is washed in cold water (warm for whites) and dried on medium heat. The Student Valet, Inc. is not liable for "normal shrinkage" or color bleeding caused by the washing of clothes.
- The Student Valet, Inc. will make every effort to read product labels to ensure proper cleaning...HOWEVER it is the sole responsibility of the customer to alert The Student Valet, Inc. of any clothing requiring special care (ex. delicate wash, low heat or hang dry, dry clean only). As such, The Student Valet, Inc. is not liable for clothing damaged due normal processing as stated above.
- Delicate/gentle wash items are bagged in mesh bags and washed on delicate/gentle cycle.
- The Student Valet, Inc. does not accept "hand wash only" items. Any items labeled as such will be returned as they were received. The Student Valet, Inc. has the right to reject any laundry for any reason.
- Comforters will be cleaned at an additional cost.
- Dry cleaning is available at an additional charge. If items are found labeled "dry clean only" included in The Student Valet's 'fluff 'n fold bag', they will either be returned to the customer as they were received or dry cleaned with the customer's approval at an additional charge.
- No dye, no fragrance detergent as well as no dryer sheet used...available on request.
- Customers are encouraged to fill out an Inventory Sheet for their laundry, but not required. The Student Valet, Inc. is not liable for discrepancies found on the Inventory Sheet, BEFORE an order is laundered. Inventory Sheets are available on our website at **www.student-valet.com**.

Signature

Date

Thank you for choosing The Student Valet!!!



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PLEASE COMPLETE ALL OF THE FOLLOWING INFORMATION (please print):

1. Full Name: _____ 2. Housing Facility: _____
3. Campus Address: _____
4. Contact Phone: _____ 5. Email: _____
6. Permanent Address: _____
- _____

CREDIT/DEBIT CARD INFORMATION:

7. Please Circle Card Type: VISA MASTER CARD DISCOVER AMERICAN EXPRESS
8. Name on Card: _____
9. Billing Address (if different from permanent address):
- _____
- _____
10. Credit/Debit Card Number: _____ 11. Expiration: _____
12. Card Security Code: _____
(VISA, MC, Discover - the last 3 digits on the back of the card after the card number)
(American Express – the 4 digits on the front of the card, above and to the right of the card number)
13. Please initial the appropriate billing option: **Weekly Billing** _____ **One Time Billing** _____

I have read and understand the terms and conditions of The Student Valet and my selected billing option.

14. Signature: _____ Date: _____